

# AGENDA

## Long-Term Care Worker Training Workgroup

September 12, 2007

10:00 am to 4:30 pm

**Highline Community College Conference Center - Des Moines, WA**

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**MEMBERS:** Representative Morrell – Co-Chair; Rick Hall – Co-Chair; Hilke Faber; Craig Frederickson; Peter Nazzal; Patti Weaver; Ingrid McDonald; Randy Hartman; Kathy Leitch; Jonathan Seib; Charissa Raynor; Louise Ryan; Donna Patrick; Eleni Papadakis; and Elizabeth Smith.

**Facilitator and Staff:** Cynthia Smith, Virginia Brooks, John Wissler – Treinen Associates.

Allotted Time	Topic	Desired Outcome	Assignments (Who, What, When)
10:15 am to 10:45 am	<b>Welcome</b> <ul style="list-style-type: none"> <li>▪ Housekeeping               <ul style="list-style-type: none"> <li>- Review of Workgroup Purpose</li> <li>- Minutes Approval 8/16/07 &amp; 8/29/07</li> <li>- Preamble Revision Review/Additions</li> </ul> </li> <li>▪ Agenda review</li> </ul>	<ul style="list-style-type: none"> <li>▪ Information-sharing</li> <li>▪ Confirmation</li> </ul>	
10:45 am to 11:30 am	<b>Care Deficiencies Pt. #1– Deliverable #3 – Includes Q&amp;A</b>	<ul style="list-style-type: none"> <li>▪ Information-sharing &amp; education</li> <li>▪ Assure legislative directive</li> </ul>	
11:30 am to 12:00 pm	<b>Public Comments on Presented Topics</b>	<ul style="list-style-type: none"> <li>▪ Respond to questions</li> <li>▪ Provide information</li> <li>▪ Gain input on previous discussion</li> </ul>	
12:00 pm to 1:00 pm	<b>Lunch – Box Lunches available for Workgroup Members</b>		
1:00 to 1:30 pm	<b>Learner-Centered Training – Ingrid McDonald, PHI – Includes Q&amp;A</b>	<ul style="list-style-type: none"> <li>▪ Information-sharing &amp; education</li> </ul>	
1:30 pm – 1:50 pm	<b>Workgroup Discussion of Stakeholder Results to date</b>	<ul style="list-style-type: none"> <li>▪ Information-sharing</li> <li>▪ Workgroup sharing of ideas and issues for consideration</li> </ul>	
1:50 pm to 2:20 pm	<b>Training Needs – Deliverable #5</b>	<ul style="list-style-type: none"> <li>▪ Information-sharing &amp; education</li> <li>▪ Assure legislative directive</li> </ul>	
2:20 pm to 2:45 pm	<b>Workgroup Discussion of Ancillary Training</b>	<ul style="list-style-type: none"> <li>▪ Information-sharing</li> <li>▪ Workgroup sharing of ideas and issues for consideration</li> </ul>	
2:45pm to 2:55 pm	<b>Break</b>		

<b>Allotted Time</b>	<b>Topic</b>	<b>Desired Outcome</b>	<b>Assignments (Who, What, When)</b>
2:55 pm to 3:55 pm	<b>Consumer Panel on Training Needs</b>	<ul style="list-style-type: none"> <li>▪ Consumer perspective/input to training needs</li> </ul>	
3:55 pm – 4:25 pm	<b>Public Comments on Presented Topics</b>	<ul style="list-style-type: none"> <li>▪ Respond to questions</li> <li>▪ Provide information</li> <li>▪ Gain input on previous discussion</li> </ul>	
4:25 pm to 4:30 pm	<b>Next Steps &amp; Closing</b> <ul style="list-style-type: none"> <li>▪ Confirm assignments, due dates and action items</li> <li>▪ Next meeting</li> <li>▪ Next steps</li> <li>▪ Plus/Delta</li> </ul>	<ul style="list-style-type: none"> <li>▪ Clear understanding</li> <li>▪ Confirmation</li> <li>▪ Clarification</li> <li>▪ Evaluation</li> </ul>	

**Meeting Address:**

Highline Community College, Des Moines, WA  
<http://www.highline.edu/stuserv/conference/index.htm>

**Meeting Information Website URL:**

[www.governor.wa.gov/lctcf/workgroup.htm](http://www.governor.wa.gov/lctcf/workgroup.htm)

**Meeting Information Phone:**

**206-878-3710-3777**

**Workgroup Member Call In/Conference  
Phone:**

866-730-7514  
PIN – 912675#