

# AGENDA

## Long-Term Care Worker Training Workgroup

October 10, 2007

10:00 am to 4:30 pm

**Hilton Airport Conference Center, Peninsula Room, Seattle, WA**

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**MEMBERS:** Representative Morrell – Co-Chair; Rick Hall – Co-Chair; Hilke Faber; Craig Frederickson; Peter Nazzal; Patti Weaver; Ingrid McDonald; Randy Hartman; Kathy Leitch; Jonathan Seib; Charissa Raynor; Louise Ryan; Donna Patrick; Eleni Papadakis; and Elizabeth Smith.

**Facilitator and Staff:** Cynthia Smith, Virginia Brooks, John Wissler – Treinen Associates.

Allotted Time	Topic	Desired Outcome	Assignments (Who, What, When)
10:00 am to 10:30 am	<b>Welcome</b> <ul style="list-style-type: none"> <li>▪ Housekeeping               <ul style="list-style-type: none"> <li>- Review of Workgroup Purpose</li> <li>- Minutes Approval 9/26/07</li> <li>- Action items Follow up</li> </ul> </li> <li>▪ Agenda review</li> </ul>	<ul style="list-style-type: none"> <li>▪ Information-sharing</li> <li>▪ Confirmation</li> </ul>	
10:30 am to 11:00 am	<b>Stakeholder Input from Interviews and Forums</b>	<ul style="list-style-type: none"> <li>▪ Review public input and recommendations.</li> </ul>	
11:00 am to 11:30 pm	<b>Highlights:</b> <ul style="list-style-type: none"> <li>▪ <b>LTC Apprenticeship and Certification Programs – Deliverable #7</b></li> </ul> <p><b>Includes Q&amp;A and Briefing Paper from Elizabeth Smith</b></p>	<ul style="list-style-type: none"> <li>▪ Information-sharing &amp; education</li> <li>▪ Assure legislative directive</li> </ul>	
11:30 am to 12:00 pm	<b>Example of Other State LTC Certification – PA and Portability – Ingrid McDonald</b>	<ul style="list-style-type: none"> <li>▪ Information-sharing &amp; education</li> <li>▪ Assure legislative directive</li> </ul>	
12:00 pm to 1:00 pm	<b>Lunch – Box Lunches available for Workgroup Members</b>		
1:00 pm to 2:00 pm	<b>Caregiver/Worker Panel on Training Needs</b>	<ul style="list-style-type: none"> <li>▪ Caregiver perspective/input to training needs</li> </ul>	
2:00 pm to 3 pm	<b>Workgroup Deliberations on Recommendations</b>	<ul style="list-style-type: none"> <li>▪ Complete legislative directive</li> </ul>	
3:00pm – 3:10 pm	<b>Break</b>		
3:10 pm to 3:30 pm	<b>Workgroup Deliberations on Recommendations</b>	<ul style="list-style-type: none"> <li>▪ Complete legislative directive</li> </ul>	
3:30 pm – 4:25 pm	<b>Public Comments on Presented Topics</b>	<ul style="list-style-type: none"> <li>▪ Respond to questions</li> <li>▪ Provide information</li> <li>▪ Gain input on previous discussion</li> </ul>	

Allotted Time	Topic	Desired Outcome	Assignments (Who, What, When)
4:25 pm to 4:30 pm	<b>Next Steps &amp; Closing</b> <ul style="list-style-type: none"> <li>▪ Confirm assignments, due dates and action items</li> <li>▪ Next meeting</li> <li>▪ Next steps</li> <li>▪ Plus/Delta</li> </ul>	<ul style="list-style-type: none"> <li>▪ Clear understanding</li> <li>▪ Confirmation</li> <li>▪ Clarification</li> <li>▪ Evaluation</li> </ul>	

**Meeting Address:**

Hilton Seattle Airport, Peninsula Room

17620 International Boulevard

Seattle, WA

**Meeting Information Website URL:**

[www.governor.wa.gov/lctf/workgroup.htm](http://www.governor.wa.gov/lctf/workgroup.htm)

**Meeting Information Phone:**

206-244-4800

**Workgroup Member Call In/Conference  
Phone:**