

Legislative-Executive WorkFirst Poverty Reduction Oversight Task Force

Meeting Minutes for 11/17/2022 9:00 AM- 12:00

Virtual Meeting

[TVW recording](#)

Minutes (for review and confirmation at next meeting, February 16, 2023)

I. Welcome and Attendance Meeting convened by Rep. Mia Gregerson and DSHS Secretary Jilma Meneses

Voting Members

Senators

- Sen. Perry Dozier (R)
- Sen. Manka Dhingra (D)
- Caylin Jensen on behalf of Sen. Chris Gildon (R)
- Sen. Joe Nguyen (D)

Representatives

- Rep. Mia Gregerson (D) (Legislative Co-Chair)
- Rep. Michelle Caldier (R)
- Rep. Carolyn Eslick (R)
- Rep. Strom Peterson (D)

Agency Members

- Jilma Meneses, Department of Social and Health Services (Executive Co-Chair)
- Colleen Thompson on behalf of Kelly Cooper, Department of Health
- Veronica Gallardo, Office of the Superintendent for Public Instruction
- Emily Grossman on behalf of Diane Klontz, Department of Commerce (Co-Chair Advisory)
- Jennie Fitzpatrick on behalf of Mark Kucza, Department of Corrections
- Tim Probst, Employment Security Department (Co-Chair Advisory)
- Genevieve Stokes on behalf of Nicole Rose, Department of Children, Youth, and Families
- Jennifer Dellinger on behalf of Carli Schniffner, State Board for Community and Technical Colleges

Quorum? Yes No

Non-Voting Members

- Tony Bowie, Economic Security Administration Secretary
- Mystique Hurtado, Governor's Office Indian Affairs
- Dr. Karen Johnson, Office of Equity
- Regina Malveaux, Washington State Women's Commission
- Anna Minor, Office of Financial Management
- Nam Nguyen, Asian Pacific Islander Commission
- Ed Prince, Commission on African American Affairs
- Manny Santiago, Washington State LGBTQ Commission
- Maria Siguenza, Commission on Hispanic Affairs

Staff

- Amber Leaders, Office of the Governor
- Babs Roberts, Department of Social and Health Services
- Charice Pidcock, Neutral Facilitator, Department of Social and Health Services

II. House Keeping – Charice Pidcock, Facilitator, DSHS

- There is a new mailbox account to communicate with LEWPRO between meetings, to ask questions, or provide information. The email address is LEWPRO@dshs.wa.gov.
- **Rules of Engagement:** Agreement on how we conduct ourselves in this meeting.
 - Maintain a respectful body language, tone, and volume when sharing our opinions

- Value the many different sources of knowledge; listening to the entire message without editorializing or interrupting
- Act in ways that edify the group’s self-esteem
- Seek first to understand before being understood
- Be honest and explain why
- Always assume good intentions; give people the benefit of the doubt
- Look for places to agree, connect, and support – it helps us get to better solutions
- Make it a safe environment to share – no personal attacks
- Listen to the entire message, literally, and mentally:
 - (a) don’t interrupt – we are modeling respectful behavior; and
 - (b) our listening implies that we care, even if we don’t agree
- **Housekeeping:**
 - LEWPRO members are designated “panelists” and will have the ability to participate
 - All other attendees are muted
 - Please use your reactions and raise hand buttons to ask questions, speak, and vote
 - Staff will count hands to determine outcome of votes

III. **Task Force Business** - Rep. Mia Gregerson, DSHS Sec. Meneses, and Charice Pidcock

- Review and approval of [August 18, 2022 meeting minutes](#) – minutes were approved.

IV. **Public Comment**

- There were no comments from the public participants.

V. **Digital Access Presentation** – Emily Grossman, Ryan Leisinger, and Mark Vasconi (Commerce)

- Mark Vasconi provided an update on the broadband effort.
- Emily and Ryan presented an update Results Washington Digital Equity project.

VI. **Review & Discuss Decision Matrix** – Babs Roberts, DSHS

- Babs Roberts provided an update about the small group decision matrix activity that will be used to prioritize the 5-year plan strategies and recommendations.
 - There are five groupings.
 - Two new criteria were added from what the group originally generated.
 - Remove silos/allow for collaboration (included in the Access grouping)
 - Policy (included in the ROI grouping)
 - Scales were determined.
 - Weighting of the groupings were discussed. The group decided to weight Access, Equity Lens, and Measurably Reduce Poverty.
 - The intent is to have a draft of the completed decision matrix ready to present and discuss at the next meeting in February.
 - Volunteers can email LEWPRO@dshs.wa.gov to continue working on the matrix.

VII. **Intergenerational Poverty Subcabinet Update** – Lori Pfingst, DSHS

- Lori provided an update from the Intergenerational Poverty Subcabinet.
 - Work is underway to create a website for this new group. The link will be shared when the site becomes available.

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VIII. Intergenerational Poverty Advisory Group – Babs Roberts

- Babs Roberts provided an update about the transition of focus for the Poverty Reduction Work Group from an action-oriented body to an advisory group. Topics shared include:
 - Membership
 - Meeting structure and alignment with LEWPRO schedule
 - The group is not subject to the Open Public Meeting Act
 - Compensation
 - Work is underway to create a website for this new group. The link will be shared when the site becomes available.

IX. Poverty Reduction Budget Proposals – Various Agency Representatives

- Poverty Reduction Budget Proposals were presented by the following agencies:
 - Department of Health
 - Department of Children, Youth, & Families
 - Department of Commerce

X. Smartsheet & Bill Tracking Tool Update – Babs Roberts, DSHS

- Babs Roberts discussed the use of Smartsheet to create a bill tracking tool for poverty related work across state agencies.
 - Both the LEWPRO 5-year and Poverty Reduction Work Group 10-year plan strategies, recommendations, and actions being taken have been loaded into Smartsheet.
 - This group used an Excel spreadsheet to track agency requested legislation and decision packages last year. This will be replicated in Smartsheet as well.
 - Work is underway to create a live/sharable format, similar to a dashboard, hosted on the website mentioned earlier. The link will be shared when the site becomes available.
 - The information will only be as current as it is updated. Therefore, it will be important for agencies to provide regular updates.
 - The intent is to have a prototype available at the next meeting.

XI. Public Comment

- There were no comments from the public participants.

XII. Good of the Order

- Decision Matrix Next Steps:
 - A friendly reminder, if you have any additional comments or would like to volunteer for the subgroup to work on finalizing the draft decision matrix, please email LEWPRO@dshs.wa.gov by November 30.
- Next meeting date: Tentative – February 17, 2023 from 9am to noon

XIII. Adjourn – Meeting adjourned at 11:37 am